



दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Ref. No. Exam.VII/2022/02  
Dated 10<sup>th</sup> January, 2022

**NOTIFICATION**

All concerned students of Certificate/Diploma/Advanced Diploma/ Intensive Diploma/Intensive Advanced Diploma etc. (Annual/Semester) for Academic Year 2021-22 are hereby informed that the last date of submission of Examination Forms for the Examination to be held in March/April, 2022 is 31.01.2022 (Monday) at 5:30 p.m. The Faculty/Department/Colleges are requested to complete the confirmation and verification of Examination forms filled by the students by 02.02.2022 (Wednesday).

Student may fill their examination form by using following online student portal Link:

[https://durslt.du.ac.in/Du\\_ExamForm\\_MJ2022/StudentPortal/IndexPage.aspx](https://durslt.du.ac.in/Du_ExamForm_MJ2022/StudentPortal/IndexPage.aspx)

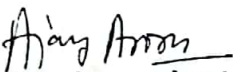
The College may confirm the filled examination form on the link provided below:-

[https://durslt.du.ac.in/Du\\_ExamForm\\_MJ2022/Login.aspx](https://durslt.du.ac.in/Du_ExamForm_MJ2022/Login.aspx)

The Students are also required to pay the fee online on the link provided by the respective Faculty/Department/College.

After filling the examination form, student may keep the printout of the filled forms for further communication, if any. Admit card shall be issued after confirmation of the examination form by their respective Faculty/Department/College. The details of accessing the software of Examination Form by Faculty/Department/College shall be provided separately to each Faculty/Department/College.

In case of any query / discrepancy in filling of the examination form, Student may contact their respective Faculty/Department/College.

  
O.S.D. (Examinations)

  
Dean (Examinations)

दिल्ली विश्वविद्यालय, मुख्य परिसर, दिल्ली-110007 (भारत) दूरभाष : 27667725/27001000; वेबसाइट : www.du.ac.in  
University of Delhi, Main Campus, Delhi-110007 (India) Tel. : 27667725/27001000; Website : www.du.ac.in



## **SRI VENKATESWARA COLLEGE**

Ref. No. SVC/Admn/2022/P/

13.01.2022

### **NOTIFICATION**

Subject: Submission of Examination Form & Fee for the Certificate/Diploma/Advance Diploma Courses Examinations March/April 2022 for the academic year 2021-22.

It is notified for information of all students of Certificate/Diploma/Advance Diploma Courses for the academic year 2021-22 that the last date for submission of Examination form and fee is 31<sup>st</sup> January, 2022 (Monday) till 5.00 PM for ensuing Examinations March/April 2022.

### **INSTRUCTIONS TO THE CANDIDATES:**

The following steps may be followed for successful submission of online examination form and fee:

- i. Please follow University guidelines issued vide notification No. Exam.VII/2022/02 dated 10<sup>th</sup> January, 2022 (uploaded on the college website i.e. [www.svc.ac.in](http://www.svc.ac.in))
- ii. The online examination fee payment may be made from 17<sup>th</sup> January, 2022. For details, please check college website.
- iii. The portal for filling the examination form by the students is operational upto 31<sup>st</sup> January, 2022 till 5.00 PM.

### **Mode of Payment of Examination Fee:**

The examination fee can be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the time mentioned above. The students are advised not to wait till the last date for the submission of fee. The process for submission of examination form and fee should be completed by 31<sup>st</sup> January, 2022.

### **NOTE:**

1. Online submission of examination form and fee shall not be allowed after last date under any circumstances.
2. All the student concerned are requested to access the college website ([www.svc.ac.in](http://www.svc.ac.in)) for the needful.
3. The students admitted under PWD (Persons with Physical Disabilities) Quota shall be waived off all the fees payable including the Examination Fee and other University Fee as per University circular No. Aca.I/082/2001/PWD/2012-12/355 dated 13.09.2012. However, they will be required to fill the online University Examination Form as per requirement.

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4. While filling the online Examination Form, the students must ensure that all the paper(s)/Subject(s) mentioned by them in the online Examination Form are strictly in accordance with the paper(s)/subject(s) offered by the respective departments and the Teacher-in-Charge of the respective department has been consulted properly. Further, all other particulars filled in the Examination Form are correct in all the respects as per records.
5. The students who have Essential Re-appear (ER)/Improvement at certain paper(s)/subject(s) at Semester-I (Part-I) are required to fill the necessary particulars (online) strictly as per the Statement of Marks downloaded from the University website.
6. Student obtaining Grade 'F' or AB shall be considered Failed in that paper/subject and be required to reappear in the examination as per examination cycle.
7. Student has to pass the Essential Reappear (ER) to become eligible for certificate as per examination cycle and span period.
8. For clarification, if any, regarding paper(s)/subject(s) offered by the department/college, the dealing assistant concerned in the college shall be contacted. No request for change of paper(s)/subject(s) shall be considered under any circumstances later.
9. Any addendum/corrigendum shall be posted on the college website only.

**Disclaimer:**

The information regarding examination as displayed on the College website ([www.svc.ac.in](http://www.svc.ac.in)) is subject to correction. Any discrepancy noticed may be reported at [principal@svc.ac.in](mailto:principal@svc.ac.in) for the needful.

*C. Gula Reddy*

Principal  
PRINCIPAL

Sri Venkateswara College  
(University of Delhi)

Chauhan Kuan, Sector 11, Dwarka, New Delhi - 110021

Copy forwarded for information and necessary action to:

Nodal Officer (Examinations), Teacher-in-Charge/Coordinators of Departments/Administrative Officer/Section Officers (Administration & Accounts)/Dealing Assistants (Administration & Accounts)/All concerned/Staff Notice Board/College website/File.

Mr. Anshul, Jr. Assistant (Establishment) is instructed to take appropriate necessary action as and when required relating to this notification.

In case of any query please contact at 011-2411 2196 & 011-2411 8590 Email: [principal@svc.ac.in](mailto:principal@svc.ac.in) and the website [www.svc.ac.in](http://www.svc.ac.in)